

# LIBERTY RANCH METROPOLITAN DISTRICT (“DISTRICT”)

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<http://libertyranchmd.colorado.gov>

## **NOTICE OF A REGULAR MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration</u>
Jeffrey Mark	Assistant Secretary	2025/May 2025
Jereriah Manning		2023/May 2023
Leata Byers		2025/May 2025
Sean Byers		2025/May 2025
<b>VACANT</b>		2023/May 2023

DATE: November 17, 2022  
TIME: 1:00 p.m.  
LOCATION: Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/88201947538?pwd=WitiSWJlZkxVV3owajJrODNTZWg5dz09>

Meeting ID: 882 0194 7538

Passcode: 039354

Dial by your location

1-719-359-4580

### I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Confirm quorum, location of the meeting and posting of meeting notices and designate 24-hour posting location. Approve Agenda.

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C. Public Comment.

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D. Discuss results of the May 3, 2022 election (enclosure).

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E. Acknowledge resignation of Brian P. Jumps from the Board of Directors, effective July 26, 2022 (enclosure).

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F. Acknowledge resignation of Matt Cohrs as Secretary to the Board.

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G. Discuss vacancy on the Board of Directors.

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H. Consider appointment of Officers.

President \_\_\_\_\_  
 Treasurer \_\_\_\_\_  
 Secretary \_\_\_\_\_  
 Asst. Secretary \_\_\_\_\_  
 Asst. Secretary \_\_\_\_\_

I. Review and approve Minutes of the October 28, 2021 special meeting (enclosure).

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J. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) meetings (suggested date is November 16, 2023 at \_\_\_\_\_ .m.). Review and consider approval of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting 24-Hour Notices (enclosure).

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K. Discuss requirements of §32-1-809, C.R.S. (Transparency Notice) and mode of eligible elector notification for 2023 (post on the SDA website / District website).

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II. FINANCIAL MATTERS

A. Review and ratify approval of the payment of claims as follows (enclosures):

Fund	Period Ending Nov. 18, 2021	Period Ending Dec. 15, 2021	Period Ending Jan. 18, 2022	Period Ending Feb. 8, 2022
General	\$ 14,676.88	\$ 15,523.65	\$ 1,144.54	\$ 3,305.02
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 14,676.88</b>	<b>\$ 13,523.65</b>	<b>\$ 1,144.54</b>	<b>\$ 3,305.02</b>

Fund	Period Ending March 9, 2022	Period Ending April 8, 2022	Period Ending May 16, 2022	Period Ending June 16, 2022
General	\$ 8,637.14	\$ 4,341.82	\$ 6,414.57	\$ 3,929.42
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 8,637.14</b>	<b>\$ 4,341.82</b>	<b>\$ 6,414.57</b>	<b>\$ 3,929.42</b>

Fund	Period Ending July 15, 2022	Period Ending Aug. 12, 2022	Period Ending Sept. 14, 2022	Period Ending Oct. 11, 2022
General	\$ 2,894.45	\$ 1,740.22	\$ 2,266.11	\$ 6,769.10
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 2,894.45</b>	<b>\$ 1,740.22</b>	<b>\$ 2,266.11</b>	<b>\$ 6,769.10</b>

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- B. Discuss status of TIF collection.
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- C. Review and accept Unaudited Financial Statements through the period ending September 30, 2022 and cash position statement dated September 30, 2022 (to be distributed).
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- D. Ratify approval of the preparation, execution and filing of the 2021 Audit and authorization of execution of Representations Letter (enclosure).
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- E. Discuss and consider engagement of Wipfli LLP for preparation of 2022 Audit, in an amount not to exceed \$5,000 (enclosure).
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- F. Review and consider approval of CliftonLarsonAllen LLP 2023 Scope(s) of Work for Accounting Services (to be distributed).
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- G. Conduct Public Hearing to consider Amendment to 2022 Budget (if necessary) and consider adoption of Resolution to Amend the 2022 Budget and Appropriate Expenditures.
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- H. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_, and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_ (enclosures – Preliminary Assessed Valuation, draft Budget and Resolutions).
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- I. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- J. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
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- K. Consider appointment of District Accountant to prepare the 2024 Budget.
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III. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosure). Discuss the need for ballot issues and/or questions.
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- B. Review and consider adoption of Resolution Regarding Continuing Disclosure Policies and Procedures related to the District’s Limited Tax General Obligation Refunding Bonds, Series 2021A<sub>(3)</sub> (enclosure).
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IV. OTHER MATTERS

- A. \_\_\_\_\_
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- V. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.
- Memo regarding New Rate Structure from McGeady Becher PC.