

# LIBERTY RANCH METROPOLITAN DISTRICT (“DISTRICT”)

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 800-741-3254  
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<http://libertyranchmd.colorado.gov>

## NOTICE OF A WORK SESSION AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration</u>
Leata Byers	President	2025/May 2025
Jeremiah “J” Manning	Treasurer	2023/May 2023
Sean Byers	Secretary	2025/May 2025
Jeffrey Mark	Assistant Secretary	2025/May 2025
<b>VACANT</b>		2023/May 2023

DATE: February 23, 2023  
TIME: 3:00 p.m.  
LOCATION: Zoom

### Join Zoom Meeting

<https://us02web.zoom.us/j/83875439749?pwd=Qk1VT1pHMEVJdEQxNVV1cWQ4N1VLdz09>

**Phone Number:** 1 (719) 359-4580

**Meeting ID:** 838 7543 9749

**Passcode:** 090300

**One tap mobile:** +17193594580,,83875439749#

## I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
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- B. Confirm quorum, location of the meeting and posting of meeting notices. Approve Agenda.
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- C. Public Comment.
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## II. BOARD MEMBER ORIENTATION

1. What is a metropolitan district?
- a. Powers
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2. Organization:
    - a. History of the District
    - b. Service Plan
    - c. Intergovernmental Agreement with St. Vrain Sanitation District
    - d. Intergovernmental Agreement with Longs Peak Water District
    - e. Cooperation Agreement with the Town of Mead and the Mead Urban Renewal Authority
- 

3. Board of Directors:
    - a. Board Member Manual
    - b. Qualifications
    - c. Regular Elections/Terms of Office/Oaths of Office
    - d. Officers
    - e. Public Meetings (packets/schedule/location)
    - f. Robert's Rules of Order
    - g. Insurance
    - h. Indemnification Resolution
    - i. Compensation (director fees)
    - j. Duties/Fiduciary Obligations
    - k. Website
- 

4. Consultants for the District:
    - a. General Counsel
    - b. Accountant
    - c. Manager
    - d. Auditor
    - e. Underwriter / Placement Agreement
- 

5. Financial Matters:
  - a. 2023 Budget
  - b. Mill Levies
  - c. O&M Maintenance Responsibilities
  - d. Long Term obligations / Bonds
  - e. Capital Improvements
  - f. Accounts Payable (procedure for approval)
  - g. Financial Statements
  - h. Audits

- i. Facilities Acquisition Agreement with LR Investments, LLC
  - j. Operations Funding Agreement with LR Investments, LLC
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6. Other:

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III. OTHER MATTERS

A. \_\_\_\_\_

IV. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR  
NOVEMBER 16, 2023**